



DUMFRIES, VIRGINIA

Virginia's Oldest Continuously Chartered Town
CHARTERED 1749 INCORPORATED 1961

17755 Main Street
Dumfries, Virginia 22026-2386
Tel: 703-221-3400 / Fax: 703-221-3544
www.dumfriesva.gov

MEMORANDUM

TO: Mayor and Town Council
FROM: Daniel E. Taber, Town Manager
DATE: January 3, 2013
RE: Town Manager's Report – December 2013

During the month of December, Town Hall was closed for a total of three and a half days in December as a result of state celebrated holidays. In addition, staff took several days of Annual and Compensatory Leave over the holidays in conjunction with the holiday leave they were entitled to. As you are aware, staff time was also expended on the Christmas Tree Lighting, the "Christmas in Dumfries" Program and, of course, the annual Holiday Parade.

Ginn Park Project

The survey of Ginn Park mentioned in last month's report has just been completed and we are awaiting the delivery of the completed survey documents.

Potomac Landfill

Potomac Landfill (PLI) has submitted a request to the Town to rezone 79 acres of their property to the SP 1 zoning classification contingent upon PLI being permitted to expand its operations vertically to an operational height of not more than 310' above Mean Sea Level, an increase of 115' above the 195' Mean Sea Level referenced in the 1987 PWC Circuit Court Stipulation and Order regarding the landfill. In addition, they have submitted a request for the Town Council to initiate a Comprehensive Plan Amendment for the entirety of the landfill property. The issues raised must be thoroughly reviewed by staff before any recommendations can be made in regards to the requests from PLI. The first issue that must be dealt with is the request to increase the operational height of the landfill and this matter will be scheduled for a work session as soon as Staff completes their review and report on the issue.

Job Vacancies

The only vacancies are in the Police Department and it is anticipated that by January 4, 2014, all existing vacancies in Town Government will be filled.

Potomac Shores Development

There are no updates to report on this issue.

Grants

Public Works – Public Works has researched a “Virginia Trees for Clean Water” grant but we have no projects that meet the grant requirements. The Director of Public Works is working with PWC to see if that grant could be available to PWC for use in the Dewey’s Creek project that would benefit Town Property downstream from that project.

Transportation Funding

As per the Director of Public Works, the draft agreement between Counties and Towns for distribution of the new transportation funding has been approved by NVTa but to date the Town has not entered into an agreement with PWC in that regard.

Campbell Property – Colonial Point Road

Ad hoc inspections of the above property indicate that some movement continues to take place to bring the property into compliance. A follow up meeting to the initial inspection was held at Town Hall on December 5, 2013, during which expectations for compliance were fully explained to the property owner and his family. A follow-up inspection by the PWC Fire Marshal’s office will take place in January and an updated report will be submitted. Town Staff met on site with the property owner and his family in reference to what still needs to be accomplished regarding the illegal storage of tires on the property and the illegal encroachment onto Town property.

Other Various Town Manager Activities for December

- Daily Administrative Responsibilities
- Staff Meetings
- Transportation Related Meetings
- Meeting with Mr. Singh Regarding Development Projects
- Meeting with Applicant Regarding Grass Roots Church CUP
- Regular Council Meeting
- Meetings with Town Attorney
- Individual Meetings with Staff on a wide variety of topics
- Individual Meetings and Telephone Conversations with Council Members
- Individual Meetings and Conversations with Citizens
- Seniors Christmas Luncheon
- Meetings with Town Consultants
- Mailing of 2014 Legislative Agenda to Elected Officials
- Interviews for Police Officer Hires and Police Department Promotions
- Personnel Related Meetings
- Reviewed Draft of Parks and Recreation By-Laws and Submitted Comments
- Weekly Drive-Through of the Town

Should you have any questions or concerns, please contact me.